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Book	Policy Manual
Section	3000 - Business & Non-Instructional Operations
Title	(Proposed Update) Transportation of Students By School Employees
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TRANSPORTATION OF STUDENTS BY SCHOOL EMPLOYEES

The Board of Education prohibits employees from transporting students in employee's personal vehicles. The following requirements shall be observed when employees are transporting students for a school-related activity:

1. The employee must have the DMV required Public Passenger Endorsement on their license: the "A" endorsement is required prior to operating a student transportation vehicle used in connection with school-sponsored events and activities, but not used to transport students to and from school. Applicants or holders of a public passenger endorsement must have an acceptable driving record; or other legal authority to transport students; and

2. The employee must use a district**-owned** or ~~**town-owned**~~ **municipal** vehicle to transport students for all off-campus trips. Approval of these trips must be obtained in writing in advance from the superintendent and/or designee.

Cross References 6153 - Field Trips